

**Minutes**  
**Jefferson County Historic Landmarks Commission**  
**Home of Carmen Creamer**  
**1923 Shirley Rd. Summit Point, W.V**  
**December 16, 2015**

**Members Present:** Carmen Creamer, Martin Burke, Curt Mason, Eric Jenkins. Guests: John Demer, Tim Johnson

**Minutes:** Minutes of the November 17<sup>th</sup>, 2015 meetings were submitted and distributed by Sara Lambert. Acceptance was moved by C. Creamer, seconded by C. Mason, and passed.

**Treasurer's Report:** No Treasurers report presented.

**WV GeoExplorer Project:** Bill Theriault was not present for meeting.

**Long Range Work Plan 2016 -2020:** Ideas discussed: Snow Hill goals, Jefferson County battlefield preservation; Green areas around designated villages and historic districts, Middleway as an example; Public Education and outreach; Development of further research on existing Jefferson County and NR Landmarks where documentation is inadequate.

## **REPORTS**

**AmeriCorps recruiting:** Rob Aitcheson has been selected to fill the position. Rob has a Masters Degree in History from APU in Charles Town. Currently lives in New Market but will be moving to Jefferson County. Appointment will begin on January 19, 2016. His office will be located in the 2<sup>nd</sup> floor of the Mason Building, Charles Town, WV.

**Snow Hill:** Landmarks hosted the mandatory bidders meeting. 8 contractors were in attendance. Issue discussed concerning the bow in the roof of the rear addition. Bids are due January 15, 2016.

**Shepherdstown Battlefield:** American Battlefield Protection Program has requested additional reports and paperwork for the Van Evera tracts relating to the conservation easement and demolition of one house.

**NR Nominations:** John Demer discussed and presented the Feagan's Mill draft submission for National Register nomination.

**CLG Training:** Will be offered January 8, 2016 in Shepherdstown. Commissioners are encouraged to attend.

Landmarks Commission received a thank you letter from WV SHPO for hosting reception at the Bavarian Inn.

Meeting adjourned 9:00pm.