

Minutes
Jefferson County Historic Landmarks Commission
Charles Town Visitors Center - Charles Town, WV
November 19, 2014

Members Present: Curt Mason, Carmen Creamer, Martin Burke, Sara Lambert, Eric Jenkins.
Guest: Bill Theriault

Minutes: Eric Jenkins presented minutes with handouts from the October 15th meeting. C. Creamer moved to accept the minutes, C. Mason seconded, motion passed.

Treasurer's Report: Carmen Creamer presented the treasurer's report with handouts. Eric Jenkins moved to accept the report as presented 2nd by Martin Burke, motion passed. Discussion on the possibility of having a credit card issued to the Landmarks Commission to reduce the number of checks written and ease transactions payments. Decision was to delay action until further discussion and meeting with state auditor.

WV GeoExplorer Project

- Bill Theriault met with Doug Perks and Don Watts - Jefferson Co. Historical Society will sponsor a photo scanning and GeoExplorer workshop in late February or early March 2015
- Bill Theriault now has copies of all the Sanborn Insurance Maps of Jefferson County, which will be scanned and loaded in GeoExplorer.
- The WVU Chair of the History Dept. wants to work with Bill Theriault to integrate GeoExplorer into their program at WVU.
- Hood College will be working with WV GeoExplorer for GIS day. Bill will be one of 6 presenters. Frederick and Washington Co. has four contacts of people who are willing to do collaborative work to continue cataloging 19th Cent. wills.
- Bill and Martin will be demonstrating the WV GeoExplorer database for the JC Planning and GIS Offices on December 5th.

JC Properties Update

Peter Burr Farm

- Utility building and house have been winterized for the season. Kitchen upgrades in planning.
- Request from PVAS for 2 weeklong sessions of summer camp to be held at the Burr Farm July 2015. Requested donation of \$100.00 per week to use the facility. C. Creamer moved to accept, C. Mason 2nd motion passed.

Snow Hill

- Cistern sealing is on hold until JC Maintenance tractor is repaired.
- Landmarks Commission acquiring Poor House School is still being considered.
- Waiting on roof structure evaluation.

Shepherdstown Battlefield

- Cornfield House demolished November 3-4-5, much of the house was recycled and the balance taken to the landfill or buried on site. Two tasks remain to complete acquisition of property; transfer of funds to CWT and complete conservation easement.
- The American Battlefield Protection Program required sign was installed along Trough Rd. on Sunday November 16th showing the property was obtained through the efforts of Shepherdstown Battlefield Preservation Association, Civil War Trust, Landmarks Commission and Land and Conservation Fund.
- Certificate of adoption of resolution C. Creamer moved and 2nd by Curt Mason. Give Martin Burke authority to act as signing agent for JCHLC in mater of conservation easement for Cornfield tract. Motion passed.
- Possible acquisition of Mehrkam Tracts. 14 aces, within ABPP Shepherdstown Battlefield core and study area. Discussion on holding property title when purchased by Civil War Trust. Commission voted not to hold title since property is not contiguous with other JCHLC properties on Shepherdstown Battlefield.

Commissioners' Reports

- Next BAD building project meeting is December 1st at the White Church parish hall in Middleway
- Reliving History has held no meetings.
- Photo Contest planning is ongoing
- Still searching for Landmarks Owners names and address
- JCHLC held two Preservation Tax Credit workshops in October. A total of 25 people attended.
- Martin Burke made a presentation to the JC Commission, November 6th, on proposed deletions to Jefferson 2035 Comprehensive Plans and asked that viewsheds study and identification be retained in the Historic Resources recommendations.
- JCHLC's website will be moved to a JC network sometime next year. All content has been copied and is being held in the Jefferson County Assessor's Office.
- Discussion of current JC properties research
 - John Demer is completing research on Mount Eary and will develop a nomination for Feagan's Mill.
 - NR nomination by Paula Reed for Rock Hall would cost \$4,200.
 - Discussion of easement JCHLC holds on the façade and property at Blakeley.
 - Research by Shepherd University students on JC properties
- Dec. 4th Martin Burke will go before the JC Commission to ask for a letter of support to change WV Tax Code definition of "certified historic structure". Change would allow for locally designated historic structure to be eligible for state tax credits. Delegate Skinner will introduce the Bill in WV legislature in 2015.

The December meeting will be held at Oak Tree Farm on Dec. 17th, 2014 at 6pm

Meeting Adjourned 9:05 pm