

JEFFERSON COUNTY HISTORIC LANDMARKS COMMISSION

MINUTES OF MEETING

July 19, 1990

The Commission met in regular session at 7:00 p.m.. Present were Theriault, Coyle, Crolius and Washington.

Minutes of the June 21 meeting were adopted.

The Treasurer's report was given by Crolius. The account balance of \$456.69 was unchanged from the last meeting. Coyle reported that a check from the County Commission in the amount of \$200.00 has been received, which, when deposited, will bring the account balance to \$656.69. No further advances have been requested by Jeff Moler. The Commission voted to pay Preservation Associates the remaining \$70.00 owed from the canceled workshop, and Crolius will send a check for that amount. The remaining \$130.00 from the County Commission's appropriation will be held for incidental expenses.

Coyle will contact Mary Frances Hockman and schedule a time for Commission members to visit York Hill on a weekend, if convenient for Ms. Hockman.

Candidates to fill the vacancy on the Commission were discussed. Crolius distributed a copy of Dale S. Kirkpatrick's resume, which was reviewed and discussed. It was agreed that the three potential candidates will be invited to the next regular meeting to be interviewed. The time for appearances will be:

Dale Kirkpatrick - 7:00 p.m. (Theriault to notify)

Mike Taylor - 7:45 p.m. (Washington to notify)

Annette Van Hilst - 8:15 p.m. (Coyle to notify)

Crolius reported that the 106 review process for Maddex Farm will be commenced upon the development's application for water/sewer service from the Corporation of Shepherdstown.

Crolius reported that she had met with Paul Raco, Director of Planning for the Planning Commission. Crolius said that she expressed the Commission's concern over the lack of historic site review in the development review process by the Planning Commission. She specifically discussed with Raco the difficulty of reviewing projects based on the Planning Commission's agendas, which are received at the last minute and which do not specify the precise location of the proposed project. She also discussed the Sec. 106 review process. Crolius reported that Raco recommended that the Commission look at ways in which the zoning/subdivision ordinances might be amended to provide for better scrutiny of

proposed projects from the standpoint of historic preservation.

The Commission agreed that as a starting point, Washington should ask Raco if the Commission could be provided a copy of the Community Impact Statement (CIS) filed on new developments so that the Commission can better identify its potential historic impact.

Washington reported that he had received a phone call from Cecelia Mason of WXVA radio who wants to interview a member of the Commission for a story on the impact of development on historic preservation. Theriault agreed to call her.

The status of the Peter Burr house was discussed. It was agreed the Crolus will contact Kathryn Davis to discuss developing an overall feasibility study for the restoration of the site, with the first step being stabilization. It was agreed that a proposal for a feasibility study could serve as the basis for a grant request.

The meeting was adjourned at approximately 8:15 p.m..