



Meeting Minutes
Jefferson County Historic Landmarks Commission
September 9, 2020
Zoom

Members Present: Martin Burke (Chairman), H.S. Leigh Koonce (Secretary), Jack Hefestay (Treasurer), John Demer

Guests Present: McKenzie Hitchcock Addison Reese

Mr. Burke called the meeting to order at 7:00 pm.

Public Comment: No public comment was heard.

Minutes of the July Meeting: Mr. Koonce presented the minutes of the July meeting. Mr. Hefestay moved to approve the minutes as presented. Mr. Demer seconded the motion, which passed unanimously.

Treasurer's Report: Mr. Hefestay presented a balance of \$61,392.47. Mr. Demer moved to approve the treasurer's report as presented. Mr. Burke seconded the motion, which passed unanimously.

FY2019 and FY2020 Audits: Mr. Burke stated the FY-2019 audit is complete and an invoice is on its way. He further stated the JCHLC will again combine its audit for FY-2020 with the County Commission.

Shepherdstown Battlefield Property: Mr. Burke reported the JCHLC owns 52 acres of land and he has spoken with the Antietam Park Superintendent and they believe it is a good time to start lobbying Congress for a boundary expansion. Mr. Burke is reaching out to adjacent property owners.

Court House Committee: Nothing new to report.

AmeriCorps Member Report: Ms. Hitchcock offered an update of her various projects. Facebook and Instagram are doing well. The Beeler's Mill nomination draft is almost completed. A grant to the Two Rivers Giving Circle has been submitted. The North American Railway Foundation has denied the grant request. One more photograph is pending for the

Duffield's Depot brochure. The Middleway design guidelines are still under review with the Middleway Conservancy.

National Register Updates: Mr. Demer stated the nomination for *The Rocks* is up for final approval. The SHPO returned comments regarding the *McMurrin Farm/Taylor's Landing* nomination and those have been addressed and the nomination has been resubmitted.

Concept Plans, Re-Zoning & 106 Reviews: Mr. Burke stated that he has worked with the Jefferson County Farmland Protection Board to create a Section 106 Report relating to Aspen Pool. Mr. Burke and Mr. Hefestay reported the cell tower in Summit Point was approved by the Planning Commission.

Title VI Complaint: Nathan, assistant prosecuting attorney, appeared at 7:35. He stated a letter was received from the Department of the Interior informing him of the complaint. He spoke with the Dept. and was told it isn't their practice to offer a copy of the complaint. An extension was granted until November 9th for a response. Greg Kennedy has been hired by the County Commission to assist with this case. Mr. Cochran believes the complaint doesn't carry sufficient weight and that the JCHLC should not have been named.

Peter Burr Farm: Mr. Burke reported that the bread baking is ongoing.

Duffield's Depot: Mr. Burke stated efforts are being made to secure the exterior of the building before winter.

Shepherdstown Battlefield: Mr. Burke stated support is still being sought to have it annexed by the Antietam Battlefield. A letter of support from the mayor of Shepherdstown was obtained. The Chamber of Commerce declined to weigh in. A decision from the Shepherdstown Visitors Bureau and the County Visitors Bureau are pending.

GeoExplorer: Mr. Demer is currently working with Tori from the Mapping Office.

Mr. Burke, on behalf of the JCHLC, thanked Ms. Hitchcock for her service as our AmeriCorps Member.

At 8:06 pm, Mr. Hefestay moved to adjourn. Mr. Demer seconded the motion which passed unanimously.

Respectfully submitted,

/s/

H.S. Leigh Koonce, Secretary
Jefferson County Historic Landmarks Commission