



## COMPLETED PROJECTS in FY-23 July 1, 2022 – June 30, 2023

### GOAL 1: EDUCATION

1. Apply for a full-time AmeriCorps Member for 2023-2024 – **Complete May 10, 2023**
2. JCHLC Brochure series reprints and one new title - **Complete December 31, 2022**
3. WV GeoExplorer Project - **ongoing**
4. Work with JC Schools to incorporate TWHP into the core curriculum
  - a. ZOOM meeting with Tara Mahoney and five teachers – July 29, 2022
5. Delivered an interpretive program on colonial textiles to 675 4<sup>th</sup> grade students in Jefferson County Schools - **Complete March 28, 2023**

### GOAL 2: AWARENESS

1. Maintain social media presence, Website, Facebook, Instagram, YouTube - **Ongoing**
2. Explore other social media platforms to attract a younger audience – **Added YouTube in May**
3. Articles in the *Observer & Spirit* about historic preservation – **Articles appeared weekly and monthly**
4. JCHLC brochure series reprints and one new title - **Complete December 31, 2022**
5. WV Road signage – historic districts and battlefields
6. Signage for bike trails along Civil War troop march routes
7. Lecture series
  - a. Adaptive reuse and local zoning
  - b. Adaptive reuse of agricultural structures

### GOAL 3: IDENTIFICATION

1. Continuously verify 2004-2007 JCHLC inventory data - **Ongoing**
2. Submit supplemental information for any current NR properties - **Ongoing**
3. Research ways of adding HR inventory data to database
4. Update online information, Maps, and database - **Ongoing**
5. NR Nomination *Haines House* – **Listed on NR October 2022**
6. NR Nomination *Weirick and Weller Water Wheel* – **Listed on NR September 2022**
7. NR Nomination for *Shady Grove* – **nomination being developed by Maral Kaliban**
8. NR Nomination for *Issac Clymer House* - **assigned to John Demer to assist homeowners**
9. Boundary expansion *Haines House* to include *Susan Thornton House* - **assigned to John Demer**
10. NR Nomination for the *Osbourne Farm* – **listed on NR April 2023**
11. JC Landmark nomination for *Winchester Cold Storage* - **Approved by JCHLC June 2023**
12. JC Landmark nomination for *Fairview Cemetery*- **Approved by JCHLC December 7, 2022**
13. JC Landmark nomination for *Halltown Paperboard Mill* – **Research complete, but Mill closed before JCHLC could contact owners. Research will be added to the JCHLC archives.**
14. Update the cemeteries map for JC based on new research – **Assigned to Addison Reece**

### GOAL 4: COMMUNITY AND ECONOMIC DEVELOPMENT

1. JCHLC brochure series reprints and one new title – **Complete December 31, 2022**
2. Lobby for Antietam Battlefield boundary expansion
3. Partner with JC Farmland Protection on Civil War battlefield land acquisition – **Ongoing**

4. **Smithfield Crossing Battlefield**
  - a. Work with CWT & Middleway Conservancy to add Middleway as a site on Civil War Trails
  - b. Support JC Parks and Rec for battlefield land acquisition
  - c. Contact Sidewinder Enterprises LLC. Newport Beach, CA – **No response as of December 2022**
5. **Shepherdstown Battlefield**
  - a. Assist American Battlefield Trust in acquisition of Far Away Farm
    - i. Section 106 Clearance received from WVSHPO – **Complete July 11, 2022**
    - ii. Act as local partner for Federal funds transfer to Am. Battlefield Trust – **Complete Nov. 30, 2022**
6. **Summit Point Battlefield**
  - a. Support battlefield friends' group
  - b. Kubic property acquisition
7. **Middleway Historic District**
  - a. Support Middleway Conservancy projects

## **GOAL 5: STEWARDSHIP**

### **Peter Burr Farm**

1. For 2023 mowing will be contracted – **Amazing Outdoors LLC**
2. Support the Peter Burr Farm Breadbakers - **Ongoing**
3. Create a JC arboretum or trails that includes JC School property
4. Upgrades and maintenance
  - a. Install grease trap in kitchen
  - b. Paint main house – **Completed October 26, 2022**
  - c. New siding for Utility building
5. Archeology collection rehousing

### **Duffield's Depot**

1. Determine feasibility of using the ¾ acre JCHLC owns as a parking lot. **Determined not to be feasible**
2. Determine if purchase Mr. George's property is an option – **Letter sent to Mr. George Nov 21, 2022**
3. Contract for grounds maintenance – **Larry Shipley May 2023**
4. Rehabilitate building as Duffields Depot Museum - **Ongoing**
  - a. Regrade site & removed debris – **August 2022**
  - b. Run electricity into building - **August 2022**
  - c. Install sump pumps - **August 2022**
  - d. Construct front steps - **August 2022**
  - e. Inject Bentonite around exterior foundation if water is not controlled by sump pumps
  - f. Replace west gable end with Hardy Board
  - g. Replace north side flooring – **Complete May 2023**
  - h. Hire a contractor to do a paint analysis.
  - i. Preservation and replacement of interior details
    - i. Plaster interior walls
    - ii. Replace wood trim
    - iii. Reconstruct interior cabinet
  - j. Hang exterior shutters
  - k. Construct/purchase/seek donation of a handicap access ramp to south door
  - l. Begin planning interior exhibits/interpretive panels
  - m. Paint interior and exterior

## **Shepherdstown Battlefield**

1. SBPA fall cleanup – **Complete October 2022**
2. Easement Monitoring – **Complete October 2022**
3. ABT Park Day – **Complete April 2023**

## **Kearneysville Methodist Cemetery**

1. Reset headstones – **Complete December 2022**
2. Clear additional trees & underbrush - **Complete December 2022**

## **Projects with Engineering, Planning and Zoning Department**

1. Delay of demolition and demolition by neglect ordinance for historic structures
2. Ordinance to require owners to maintain their properties and structures

## **Blakeley Easement Monitoring**

1. Assign conservation easement portion of 1988 easement to LTEP
  - a. Baseline survey
  - b. Prepare easement in conjunction with LTEP
  - c. Budget for contribution to LTEP stewardship fund, \$2,500 per year for two years

## **Snow Hill/Poor Farm Easement Monitoring**

Meet with owner Kevin Tsuneishi

## **OPERATIONS**

1. FY-22 Audit – **Complete May 2023**
2. FY-24 Budget presentation – **Complete February 2023**
3. Preliminary FY-24 Budget approval – **Complete 2023**
4. Sharing a full-time employee with Office of Planning & Zoning
5. Fundraising and Grants
  - a. Applied for a WVDOH TA grant for Duffield's Depot – **June 2023**
  - b. Received a \$4,000 grant from EWVCF for the Fairview cemetery – **April 2023**
  - c. Received a Two Rivers Giving Circle grant for \$1,500, Duffield's Depot flooring – **Nov. 2022**
  - d. Received JCHS grant of \$1,000, Duffield's Depot flooring – **March 2023**
  - e. Received CSX Transportation grant of \$1,000, Duffield's Depot flooring – **March 2023**
  - f. Received a EWVCF Education Grant for \$1,850 for interpretive program in JC Schools 4<sup>th</sup> grade - **November 2022**
  - g. Received a WV Humanities Council Mini grant for \$1,500 to reprint brochures – **Oct. 2022**
7. Designated Endowed Funds at EWVCF
  - a. Katherine Burr Jackson Fund for the Peter Burr Farm - market value \$15,311 as of 12/2022
  - b. Reliving History Fund for the Peter Burr Farm - market value \$20,823 as of 12/2022
  - c. JC Historic Preservation Fund at EWVCF: \$93,585 as of 12/2022

## **Partnerships**

1. Joint meeting with three historic district commissions and Middleway Conservancy
2. Partnering with JCCVB on heritage tourism projects
3. Partnering with JCFPB on Farmland/Battlefield land easements
4. Partnering with JC Parks and Recreation, land acquisition and maintenance
5. Partnering with JC Schools on getting TWHP in the curriculum
6. Partnering with Engineering, Planning and Zoning Department on Zoning Amendments