



Jefferson County Historic Landmarks Commission Meeting Minutes

Tuesday, February 18, 2025, 7:00 p.m.

Attendance: Ray Benzinger, David Carroll, Addison Reese, Elizabeth Nicholson (AmeriCorps Member)

Agenda

1. Public Comment - David Tabb. Tabb offered support for the JCHLC and discussed his ongoing concern for the county water and preserving the county's history.
2. Review and Approve Minutes from regular October meeting and January special meetings. David moved to approve the minutes, Ray seconded. Unanimously accepted.
3. Treasurer's Report - Ray Benzinger. Income total \$18,911.33 and \$14,515.91 in expenditures. \$30, 658.70 in the bank account. Addison moved to approve the treasurer's report, David seconded. Unanimously accepted.
4. Officers. Will delay appointment of new treasurer and secretary until new commissioners are appointed in March.
5. Reports and Announcements
 - a. Status of website and social media (Elizabeth Nicholson). Facebook following continues to increase. Website traffic is steady. Elizabeth is working to add missing photos of structures.
 - b. Zoom - Will purchase our own Zoom account in April. David Carrol moved to purchase Zoom account, Addison seconded. Unanimously approved.
 - c. JC Cemeteries - Projects and updates. Addison is waiting for the EWVCF cemetery grant to open up again. She will likely apply for funding for Fairview-Gibsonstown and Rose Hill (Shepherdstown). The stone wall around the Coyle cemetery also needs repairs.
 - d. Preservation Alliance of West Virginia (PAWV) endangered property designation for Middleway historic district. The JCHLC will continue to work together with PAWV and the Middleway Conservancy to preserve and protect the historic resources in Middleway.
 - e. Status of Concept Plan Reviews.
 - i. *Leetown Road Intersection Improvement* - Installation of roundabout at the intersection of County Route 51 and Co 1 (Leetown Rd.). Discuss DOH plans, review information, and discuss a response. State Project: S319-51-0.64 00. Federal Project: CMAQ-0051(054) D. No known historic structures on the property.
 - ii. *Media Farms Subdivision* (Parcel IDs 19-02-0004-0011-0000, 19-02-0004-0011-0001, 19-02-0004-0013-0000). 261 Media Farm Lane,



Ranson. The project includes the development of 126.40 acres and proposes 99 residential lots. Media Farms was added to the National Register in 1994. Paul Raco, a representative for the project discussed waivers that will make the designated area of preservation larger. The developer has agreed to not seek the archeological survey waiver and will complete the Phase 1 archeological survey as required. Agreed to allow the JCHLC to do a site visit and take photos before ground is broken.

- iii. *Hallmark Glen Subdivision* (Parcel ID 19-09-0018-0025-0000). 4001 Engle Moler Rd., Harpers Ferry - Project includes the development of this parcel, deeded 100 acres, proposing 19 single family detached residential lots and one residue. Historic resources on property. JCHLC recommends a phase 1 archeological survey.
- iv. *Harvest Meadows Subdivision* (Parcel ID: 19-07-0006-0015-0000). 235 William Fulk Ln. Kearneysville - Project includes a 62-lot rural subdivision with each lot being a minimum of one acre. There are historic resources on the property. The development will be limited to the side of the property without the historic structures. Addison spoke to a representative for the project in January and they agreed to complete an archeological survey on the property.
- v. *Global Environmental & Remediation LLC* (Parcel ID: T.M. 20 Parcel 9.1 D.B. 1256 PG. 678) 7367 Middleway Pike, Charlestown - Project includes use of the property as a construction company with outdoor equipment storage. No historic resources identified on the site.
- f. Review National Register nomination and complete CLG National Register comment sheet for the Houser-Mahoney House/Quarryman's Rest. The nomination is very thorough and was unanimously approved by the board. Addison will complete the CLG comment sheet and send it along to WVSHPO.
- g. JCHLC Properties:
 - i. *James Osbourn Farm* - Will keep the house vacant until everything is in working order. Addison is moving forward with getting a quote for the cabinets that had to be removed to repair pipes. Elizabeth met with representatives from the land trust about creating an easement for parking.
 - ii. *Duffields Depot* - Still working on acquiring the adjacent property. Need to fundraise for signage at the site (media was developed by the Mills Group).
 - iii. *Peter Burr Farm* - David mentioned blacksmith Dan Tokar as someone who could repair the latch on the Peter Burr house. No word yet on summer programming through Parks and Rec. Several people have expressed interest in volunteering at Peter Burr Farm.



Meeting adjourned at 7:50 pm