



Jefferson County Historic Landmarks Commission Meeting Minutes

Wednesday, June 11, 2025, 7:00 p.m.

Attendance: Lyle Rush, David Carroll, John Henry Dale, Addison Reese, Elizabeth Nicholson (AmeriCorps Member)

Agenda

1. Public Comment - Jessie Norris from the Middleway Conservancy thanked the JCHLC for the continued partnership and inquired about GeoExplorer.
2. Review and Approve Minutes. Commissioner Koonce will bring minutes to the next meeting for approval.
3. Treasurer's Report - Balance as of 4/8/2025: \$54,473.65. Expenses: \$7,201.19. Income: \$9,061.35. Balance as of 6/8/2025 \$56,333.81. All bills have been paid, and all accounts are up to date.
4. Reports and Announcements
 - a. Status of website and social media (Elizabeth Nicholson).
 - b. JC Cemeteries - Projects and updates. Commissioner Reese received grants for Rose Hill Cemetery in Shepherdstown (\$3000) and Fairview-Gibsonstown Cemetery near Charles Town (\$5000) from the Eastern West Virginia Community Foundation. Commissioner Rush also applied for and received a grant for the Catholic Cemetery in Shepherdstown for some ground penetrating radar, treework, and a bench. Reese announced a cleanup at the Middleway-Slabtown Cemetery on June 21. This event is co-sponsored by the Middleway Conservancy. Reese has also been working regularly at the Mount Pleasant Cemetery to clear out downed trees, brush, and invasive plants.
 - c. JCHLC Properties:
 - i. *James Osbourn Farm* - There are now renters in the house. DM Executive Properties LLC is the property manager. A damaged window needed to be replaced recently--the property management company took care of the repair and took it out of the monthly rent payment. Confirmed that the window was not original before replacing. Also recently signed the farming lease with Neill Banks (\$7000).
 - ii. *Duffields Depot* - The next project for Duffields Depot is plaster work. The ceiling has extensive damage and some of the walls need to be replaced. The project will cost about \$15,000. There is at least \$25,000 in the account dedicated to Duffields Depot projects. Former commissioner, Martin Burke,



reminded the board of contact from the highway department for a grant for Duffields Depot; need to write the scope of work.

- iii. *Peter Burr Farm* - There are nesting turkey vultures under the stairs at the farm house so Parks and Rec will store their equipment for their camps in the kitchen to avoid disturbing the nest.

5. New Business

- a. Jacob Fulk House National Register Nomination CLG Review. The board agreed that the report was thorough and the house was in remarkable condition. The board unanimously supports the nomination.
- b. Charles Town Courthouse - More interested parties have been coming together to discuss the future of the courthouse. Charles Town representatives are getting more involved in discussions. Will continue to support them as needed.
- c. Commissioner Dale gave a presentation on land surrounding Claymont including Braddock's Well, the Byrd migrant camp, and graveyard. He discussed cultural resources and the value these resources hold for telling the history of the property and history of the area. The main concern is that the land is currently owned by DR Acquisitions, LLC—this land is part of the Huntfield development properties. The next step to protect historic resources on this land is to compile everything into a WV historic property inventory form and get guidance from the WVSHPO.

Meeting adjourned at 8:39 pm.